

**Clermont County General Health District
Board of Health Meeting**

The monthly meeting of the Clermont County Board of Health was held on September 9, 2009. Andrew Crum, Vice-President, called the meeting to order at 7:30 p.m. Mr. Crum led the Board members and guest in the Pledge of Allegiance.

Roll call:	James Hansbauer, absent	Dr. William Miller, present
	Dr. Janet Rickabaugh, absent	Andrew Crum, present
	Larry Cadwallader, present	

Others present included: Marty Lambert, Health Commissioner; Julianne Nesbit, Assistant Health Commissioner; Rob Perry, Director of Environmental Health; Kevin Jester, Director of Plumbing; Robert Wildey, Director of Water & Waste; Deena Elliott, Director of Nursing; Donna Hart, Administrative Assistant; and others as listed on Attachments #1 & #2.

Blackwater Holding Tank Request & Extensions - (#1, #2 & #3) - Ms. Lambert noted that paperwork for homeowners #1, #2 & #3 who were requesting renewal for their blackwater holding tank variances was in order.

Mr. Cadwallader made a motion to grant a 1 month extension for the blackwater holding tank renewals:

1. Callahan - 6897 Goshen Road, Goshen Township (31-V-03)
2. Steinmann – 1687 Swope Road, Tate Township (3-V-09)
3. Davis – 107 Green Falls Drive, Franklin Township (2-V-09)

The motion was seconded by Dr. Miller. The vote was all aye, motion carried. The homeowners will receive a letter indicating the terms and conditions of their variance renewal.

High Weeds Abatement - Ms. Lambert stated the owners of the properties with a valid high weeds complaint who had not abated the nuisance by the specified date were sent a notice to appear before the Board at tonight's meeting. It was noted that the owners of the following properties were not in attendance and requested the Board grant approval to have the high weeds nuisances abated by the Engineer's Office.

1. 541 Aldor Lane, Union Township
2. 4130 West Fork Ridge Drive, Williamsburg Township
3. 4078 McLean Drive, Union Township

Following a review of the files, Dr. Miller made a motion to order the high weeds nuisance abated by the Engineer's Office on the properties located at 541 Aldor Lane, Union Township; 4130 West Fork Ridge Drive, Williamsburg Township; and 4078 McLean Drive, Union Township. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

Fee for Abatement of High Weeds Complaint Certified by Board - Ms. Lambert requested the Board certify the invoice from the Engineer's Office for abatement of the high weeds complaint on the property located at 4314 North Ellis Road, Williamsburg Township. The abatement was invoiced at \$97.52, the minimum charged itemized by the Engineer's Office.

Mr. Cadwallader made a motion to approve certifying the cost charged by the Engineer's Office for abating the high weeds nuisance complaint at 4314 North Ellis Road, Williamsburg Township, and to proceed with the process of placing the cost of abatement as a lien on the property's taxes. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. (Attachment # 3)

New Business:

1. Personnel Issues – a) Approve to Create, Advertise and Fill Two Temporary Intern Support Positions - Ms. Lambert requested the Board approve two temporary intern support positions which would be funded by money the Health District is receiving for H1N1 response activities. She related that one position would be for internal support of the Health District's epidemiology/communicable disease staff and the second position would assist with public education/information dissemination. Each position would be a seasonal position for approximately 20 hours per week with a set begin and end date. Ms. Lambert related there was a possibility that the Health District may be able to contract with DJFS to use one of their employees on a shared basis for the public information position. This should work well for both the Health District and DJFS in light of the current financial cutbacks being made by DJFS.

Following a discussion of the request, Mr. Cadwallader made a motion to create, advertise for and fill two temporary intern support positions for H1N1 response activities, within the salary range presented. The motion was seconded by Dr. Miller. The vote was all aye, motion carried.

2. 2nd Reading of Resolution Revising Fees for Manufactured Home Park Licenses – Ms. Lambert conducted the 2nd reading of the resolution revising fees for manufactured home park licenses. She noted that all current license holders had received notice of the proposed revisions and no comments had been received.

3. 2nd Reading of Resolution Establishing Revised License Fees for Recreational Vehicle Parks, Recreation Camps, Combined Park Camps and Temporary Tattoo and Body Piercing Operations
Ms. Lambert conducted the 2nd reading of the resolution establishing revised license fees for recreational vehicle parks, recreation camps, combined park camps and temporary tattoo and body piercing operations. She noted that all current license holders had received notice of the proposed revisions and no comments had been received.

4. Amendment to Collection Agreement with Sheriff's Office – Ms. Lambert informed the Board that the agreement renewal with the Sheriff's Office for the delivery of tax lien notices approved at the August Board meeting included a limit of 50 on the number of deliveries. She related that after the meeting it was determined there were 71 notices to be delivered. The Sheriff's Office indicated they did not have a problem with removing the limiting number and was willing serve the entire number of tax lien notices.

Dr. Miller made a motion to grant approval to the Health Commissioner to sign the Amendment to the Agreement with the Sheriff's Office for delivery of tax lien notices. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried. (Attachment #4)

5. Agreement with Hamilton County Emergency Management Agency - Ms. Lambert reiterated that for a number of years she had been working to obtain approval to have a wing of the Alternative Care Center (ACC) stored in Clermont County. The regional group that oversees expenditures of Urban Areas Security Initiative (UASI) funds has finally agreed to purchase additional trailers to move and store a wing of the ACC in both Clermont County and Northern Kentucky. These units are currently assigned to Hamilton County Public Health and are stored in warehouse in Hamilton County. She noted that she had also secured additional funding from the UASI group to pay for warehouse space in Clermont County to store the trailers. However, the asset would become Health District property once it is transferred and would therefore create some financial liability in terms of insurance and general upkeep. Ms. Lambert stated the approximate value of the trailer and a complete wing of the ACC was approximately \$500,000. She related she felt this was a wonderful opportunity for Clermont County and well worth the investment. She requested the Board's approval to sign the agreement with Hamilton County.

Mr. Cadwallader made a motion to grant approval to the Health Commissioner to sign the agreement with Hamilton County Emergency Management Agency transferring ownership of a wing of the Alternative Care Center and associated equipment to the Clermont County General Health District. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. (Attachment #5)

6. Revisions to Regulation 415 Including the AO&M Program - Ms. Lambert stated that following the discussion at the last Board Meeting, the proposed AO&M Program or "BSA skip program" had been modified to include an inspection fee for any system inspected between regular inspections due to a valid complaint being received by the Health District. She noted that in an effort to be fair to all homeowners she had revised the wording of the regulation to establish this "interim" assessment on any valid sewage nuisance not just properties with an AO&M designation. Ms. Lambert related that other proposed modifications to Regulation 415 were minor changes staff felt were needed to clarify current requirements.

Following a discussion of the proposed revisions to Regulation 415 it was the consensus of the Board to accept the revisions as presented with an effective date of 1/1/2010.

7. 1st Reading of Resolution Revising Regulation 415 – Ms. Lambert conducted the first reading of the resolution revising Regulation 415. She noted the proposed resolution and regulation would be posted on the Health District's website.

8. Employee Recognition Dinner – Ms. Lambert requested the Board continue its past action of paying for the use of Pattison Park Lodge and the dinner cost for the honorees and their guests. She noted the event is set for December 3, 2008 with 6 employees being honored for their years of service.

Mr. Cadwallader made a motion to approve paying for the rental of Pattison Park Lodge for the annual employee recognition dinner and the dinner cost for the 6 honorees and their guests. The motion was seconded by Dr. Miller. The vote was all aye, motion carried.

Approval of Minutes - Mr. Crum asked if there were any additions or corrections to the minutes of the August Board of Health Meeting. There were no additions or corrections.

Mr. Cadwallader made a motion to approve the minutes of the August 12, 2009, Board of Health meeting. The motion was seconded by Dr. Miller. The vote was all aye, motion carried.

Payment of Bills – Ms. Lambert presented the Health District’s bills for consideration. Following the Board’s review, Mr. Cadwallader a motion to pay the bills as presented. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. (Attachment #6)

Amended Certificate for PHI Grant – Ms. Lambert stated the Health District would receive additional money from the CDC to be used for H1N1 response activities and requested the Board approve an amended certificate and additional appropriation for the funds.

Dr. Miller made a motion to approve an Amended Certificate in the amount of \$222,245 and that the funds be appropriated as listed on Attachment #7. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried. (Attachment #7)

OLD BUSINESS

1. Public Health Nuisances/Code Violations- Ms. Lambert presented the addresses of 13 properties to be considered as public health nuisances/code violations.

Following a review of the files, Dr. Miller made a motion to declare the properties listed on Attachment #8 public health nuisances/code violations and if corrections are not made within the allotted time, to refer the cases to the Health District’s legal counsel for appropriate action. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried. (Attachment #8)

2. Sewer Connection Notices - Ms. Lambert presented the addresses of 4 properties to receive orders to connect to public sewers.

Following a review of the file, Mr. Cadwallader made a motion to require the properties listed on Attachment #9 receive orders to connect to public sewer within the time frames given. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. (Attachment #9)

3. Update on Health District’s H1N1 Swine Flu and Seasonal Flu Activities - Ms. Lambert informed the Board that staff were working “full speed” on H1N1 issues in order to provide timely, accurate information and resources to the public. She stated the Health District was initiating a “WHACK the Flu” campaign to provide reminders on precautions that can be taken to stay healthy and stop the spread of flu. 10,000 posters were printed and will be made available for distribution throughout the county, primarily targeting schools. She noted staff had met with school district superintendents regarding the possibility of holding mass clinics at schools in order to immunize the greatest number of children, one of the primary target groups for H1N1. Ms. Lambert stated the superintendents were very supportive of the Health District’s plans and would be providing their choice of which school in their district would host the clinic. Each school district will develop its own plan on how to get their students to the selected

clinic site. Ms. Lambert related the two largest school districts will each have two sites and the other school districts will have one site each. She noted that private physicians are also registering through the state to provide H1N1 vaccine but to date, the Ohio Department of Health has not shared the information on specific physicians with local health districts.

Ms. Lambert reminded the Board the drive-thru seasonal flu clinic was scheduled for September 19th at the Clermont County fairgrounds. The majority of staffing for the clinic will be volunteers.

4. Update on Request to Join County's Health Benefits Group – Ms. Lambert reported the county was changing its benefit plan for 2010 but the proposed changes should still be in line with what the Health District was able to offer in 2009. She noted that Dave Spinney, County Administrator, was checking to see if an agreement was needed between the Commissioners and the Health District to complete the switch or if it could be accomplished by a simple resolution by the Commissioners. Ms. Lambert noted the county routinely offers open enrollment to employees during the month of October so the Health District should receive an official approval in the very near future.

5. Update on ARRA Program (ODH HSTS Repair Program) – Ms. Lambert reported the ARRA Program would not go forward unless ODH/EPA would allow the program to go through an additional installation season. The legal issues and time lines made it difficult for Clermont County to take advantage of these funds. She noted that David Spinney, County Administrator, had indicated he would send a request to EPA to extend the program but it is unlikely the time lines would be changed. Ms. Lambert reported there were 19 applicants for ARRA funds and the Health District will continue to work with these homeowners by providing information on the 2010 Septic Rehab Program and USDA loans and grants.

6. Healthy Communities Grant – Ms. Lambert informed the Board the Obesity Grant was no longer available but the Health District had an opportunity to apply for \$90,000 in grant funds under the Healthy Communities Grant which would provide funds to build on activities initiated under the Obesity Grant.

Mr. Cadwallader made a motion to approve submitting an application for the Health Communities Grant. The motion was seconded by Dr. Miller. The vote was all aye, motion carried.

Other Information:

1) Ms. Lambert reminded the Board that a special session was scheduled for September 30, 2009 at 9:00 a.m. to hold smoking administrative reviews requested by Milford American Legion and Mt. Carmel Pub.

2) The Board reviewed the summary of “green” initiatives prepared by Rob Perry, Environmental Health Director. Ms. Lambert noted that he had made many good and practical suggestions that can be implemented over the next few months and additional suggestions which can be considered when larger purchases are made.

3) Ms. Lambert informed the Board the Health District had received two citizen complaints within the past week involving a Health District “bus” that had nearly caused an accident on two separate

occasions. One caller provided a license number which was traced back to one of the Clermont Transportation Company (CTC) vehicles. She noted that the complaints were referred to CTC which has buses with advertisements for Clermont CAN listing the Health District phone number. Ms. Lambert stated she wanted to make the Board aware of the complaints in the event they received similar calls.

ADJOURNMENT

Dr. Miller made a motion to adjourn the meeting at 8:30 p.m. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

JAMES HANSBAUER, PRESIDENT

ANDREW CRUM, V-PRESIDENT

DR. WILLIAM MILLER

LARRY CADWALLADER

DR. JANET RICKABAUGH

Respectfully Submitted
