

**Clermont County General Health District
Board of Health Meeting**

The monthly meeting of the Clermont County Board of Health was held on July 8, 2009. James Hansbauer, President, called the meeting to order at 7:30 p.m. Mr. Hansbauer led the Board members and guest in the Pledge of Allegiance.

Roll call:	James Hansbauer, present	Dr. William Miller, absent
	Dr. Janet Rickabaugh, present	Andrew Crum, present
	Larry Cadwallader, present	

Others present included: Marty Lambert, Health Commissioner; Julianne Nesbit, Assistant Health Commissioner; Dr. James Kaya, Medical Director; Rob Perry, Director of Environmental Health; Kevin Jester, Director of Plumbing; Deena Elliott, Director of Nursing; Donna Hart, Administrative Assistant; and others as listed on Attachments #1 & #2.

Blackwater Holding Tank Request & Extensions - (#1, #2 & #3) - Ms. Lambert noted that paperwork for homeowners #1, #2 & #3 who were requesting renewal for their blackwater holding tank variances was in order.

Dr. Rickabaugh made a motion to grant a 1 month extension for the blackwater holding tank renewals:

1. Callahan - 6897 Goshen Road, Goshen Township (31-V-03)
2. Steinmann – 1687 Swope Road, Tate Township (3-V-09)
3. Davis – 107 Green Falls Drive, Franklin Township (2-V-09)

The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried. The homeowners will receive a letter indicating the terms and conditions of their variance renewal.

Sewer Connection Variance Request – Ms. Lambert presented the variance request for 6585 Paxton Guinea Road, Miami Township. The homeowners were requesting an extension to the requirement that their property be connected to public sewers. They submitted a letter stating they had tried several avenues but had been unsuccessful in finding a way to pay for the sewer connection. Ms. Lambert noted that the original deadline to connect to public sewers was 2007 and there was no sewage nuisance on the property. She also noted the homeowners did not meet financial guidelines for grant money in the past but due to a reduction in income and an increase in the number of dependents, they may qualify to apply for assistance from CDBG funds in 2010.

Following a review of the variance information, Mr. Cadwallader made a motion to grant a one year extension for connection to public sewers for the property located 6585 Paxton Guinea Road, Miami Township (9-V-09). The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

Isolation Distance Variance Request for Private Water System – Ms. Lambert presented the variance request for 725 Palestine Lane, Pierce Township. She noted the homeowner was requesting approval to vary from isolation distance requirements for the location of a replacement of the current low-yielding well. Due to the small size of the lot, placement of a new well will not meet required isolation distances.

Dewayne Stratton, the well driller, was present and presented a letter from Health Wilson, Clermont County Water Resources Department, stating there was currently no public water service in the Palestine Lane area and the property in question would need to be serviced with an onsite water system.

Following a review of the variance request and accompanying documentation, Dr. Rickabaugh made a motion to approve the isolation distance variance request for the replacement well on the property located at 725 Palestine Lane, Pierce Township (10-V-09). The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

New Business:

1. Personnel Issues – a) Hearing on Rehiring PERS Retiree, Nancy Burke RN, to Part-time Position
Ms. Lambert called to order the public hearing on the issue of the Health District rehiring a PERS retiree, Nancy Burke, R.N., to a part-time position. There were no comments on the rehire of Ms. Burke. The hearing was closed.

Mr. Crum made a motion to approve the rehire of Nancy Burke, R.N., to a part-time position, effective August 3, 2009, or as soon after that date as she receives a medical release to return to work. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried. (Attachment #3)

b) Request from Katherine Schneider, WIC Director, to Change Status to Part-time - Ms. Lambert informed the Board she had received a request from Katherine Schneider, WIC Director, to change her status to part-time, 3 weeks after beginning her pending maternity leave. She noted the effective date of the change of status would be around the 10th of August depending on the start of maternity leave.

Dr. Rickabaugh made a motion to approve the change in status from a full-time position to a part-time position of 32 hours per week for Katherine Schneider, WIC Director, effective 3 weeks following start of maternity leave. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. (Attachment #4)

2. Financial Audit Results - Ms. Lambert reported the Health District had received excellent audit results with no findings or recommendations made in the final audit report for fiscal year 2008. She related that other than a concern regarding lack of communication with the independent auditor, the audit went very well and was completed much more timely than when it was done by the State Auditor's office. The Board of Health, as an "audit committee of the whole" reviewed and discussed the results of the Health District's 2008 audit.

Mr. Cadwallader made a motion to accept the final audit report for fiscal year 2008 as presented. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. (Attachment #5)

3. ODH HSTS Repair Program - Ms. Lambert informed the Board that she had submitted the Health District's proposal for stimulus funds, in the amount of slightly more than \$144,000, to the Planning Department and it would be presented as soon as possible to the County Commissioners for signature. She noted that Health Districts cannot apply for these stimulus funds directly; the requests must be made through the county commissioners or sewer districts. Ms. Lambert stated the OEPA had wanted a 2-week deadline for proposals, which was impossible to meet since the requests must go through county channels. Therefore she stated she would be submitting an unsigned version to OEPA in order to be sure the Health

District's proposal was on their list of applicants. She related there were several possible "sticking points" in the process but she felt it was important to try to get a portion of the money to assist Clermont County homeowners in the repair of their sewage disposal systems. Additional information should be available by the August Board of Health Meeting.

4. BSA Skip Program – Ms. Lambert related that for the past year she had been working with the Water and Waste Division on an idea which would allow expansion of the BSA program without the need for additional staff. The proposal would allow a homeowner to be "skipped" during the routine Basic System Assessments in his area if his system had passed the 2 previous inspections with no problems noted. The projected effects on the BSA program indicate approximately 25 to 26% of scheduled systems would be skipped on any given month. The program would start in January of 2010 and if a homeowner had passed the last inspection and passed the inspection conducted in 2010, they would be "skipped" on the next rotation for their area – either 19 or 38 months. Ms. Lambert stated she would propose the program be set up as a "pilot project" to run for 2 cycles and then be reevaluated. She noted she felt this would provide a reward to homeowners who are maintaining their systems and also help underscore the fact that the intent of the BSA program is to eliminate sewage nuisance situations, not to create a funding source.

Following a discussion of the issue and providing input on areas of concern, it was the consensus of the Board to proceed with the proposal. Ms. Lambert will investigate the Board's areas of concern and begin drafting the regulations for the BSA Skip Program. She related the proposed start date of January 2010 would provide ample time to finalize the program, hold the necessary readings and announce the program to the public.

Approval of Minutes

Mr. Hansbauer asked if there were any additions or corrections to the minutes of the June Board of Health Meeting. There were no additions or corrections.

Dr. Rickabaugh made a motion to approve the minutes of the June 10, 2009, Board of Health meeting. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

Mr. Hansbauer asked if there were any additions or corrections to the minutes of the Special Session of the Board of Health. There were no additions or corrections.

Mr. Crum made a motion to approve the minutes of the June 24, 2009, Special Session of the Board of Health. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

Payment of Bills – Ms. Lambert presented the Health District's bills for the Board's consideration. Following the Board's review, Mr. Cadwallader made a motion to pay the bills as presented. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried. (Attachment #6)

OLD BUSINESS

1. Public Health Nuisances/Code Violations- Ms. Lambert presented the addresses of 5 properties to be considered as public health nuisances/code violations.

Following a review of the files, Mr. Crum made a motion to declare the properties listed on Attachment #7 public health nuisances/code violations and if corrections are not made within the allotted

time, to refer the cases to the Health District's legal counsel for appropriate action. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried. (Attachment #7)

2. Update on Health District's H1N1 Swine Flu Activities - Ms. Lambert informed the Board that Clermont County's 2nd case of H1N1 had been confirmed today. Thus far there are 134 confirmed cases in Ohio and over 33,900 in the US, with the numbers increasing every day. She related that the City of Sharonville had requested and received assistance with a camp attended by international campers who were exhibiting flu symptoms. Ms. Lambert noted that although CDC had not made a decision on a mass vaccination program in the Fall, the likely target of any effort of this sort would be very young and school-age children, pregnant women and adults with medical conditions. Persons over age 65 would not be targeted since cases of H1N1 in this age group have not been an issue so far.

Ms. Lambert reported the Health District was planning a "drive thru" seasonal flu clinic to be held at the county fairgrounds in October and will utilize a large number of volunteers to conduct the clinic.

Other Information:

a) The next scheduled Board of Health Special Session for Smoking Administrative Reviews will be held on Wednesday, September 30, 2009 at 9:00 a.m. in the Permit Central conference room. A review has been requested by the Milford American Legion.

b) Copies of the revised "Places & Spaces" booklet, which contains a listing of parks and activity areas in the county and basic nutrition information, are available and are being distributed throughout the county. Signs promoting the booklet will appear on CTC buses and promotional inserts will be placed in sewer and water billings.

c) Mr. Cadwallader asked if the Health District had received many complaints involving bed bugs. Ms. Lambert reported the Health District had received complaints and Julianne Nesbit, Assistant Health Commissioner had made numerous educational presentations on the subject.

ADJOURNMENT

Mr. Crum made a motion to adjourn the meeting at 8:18 p.m. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

JAMES HANSBAUER, PRESIDENT

ANDREW CRUM, V-PRESIDENT

DR. WILLIAM MILLER

LARRY CADWALLADER

DR. JANET RICKABAUGH

Respectfully Submitted