

**Clermont County General Health District  
Board of Health Meeting**

The monthly meeting of the Clermont County Board of Health was held on January 13, 2010. James Hansbauer, President, called the meeting to order at 7:30 p.m. Mr. Hansbauer led the Board members and guest in the Pledge of Allegiance.

Roll call:            James Hansbauer, present            Dr. William Miller, present  
                          Dr. Janet Rickabaugh, present        Andrew Crum, present  
                          Larry Cadwallader, present

Others present included: Marty Lambert, Health Commissioner; Dr. James Kaya, Medical Director; Robert Wildey, Director of Water and Waste; Kevin Jester, Director of Plumbing; Rob Perry, Director of Environmental Health; Deena Elliott, Director of Nursing; Donna Hart, Administrative Assistant; and others as listed on Attachments #1 & #2.

**Blackwater Holding Tank Request & Extensions - (#1, #2, #3 & #4)** - Ms. Lambert noted that paperwork for homeowners #1, #2, #3 & #4 who were requesting renewal for their blackwater holding tank variances was in order.

Mr. Crum made a motion to grant a 1 month extension for the blackwater holding tank renewals:

1. Callahan - 6897 Goshen Road, Goshen Township (31-V-03)
2. Steinmann – 1687 Swope Road, Tate Township (3-V-09)
3. Stubbe – 3517 Nordyke Road, Pierce Township (15-V-09)
4. Burgher – 1220 Mulligan Lane, Miami Township (16-V-09)

The motion was seconded by Dr. Miller. The vote was all aye, motion carried. The homeowners will receive a letter indicating the terms and conditions of their variance renewal.

**New Blackwater Holding Tank Request** - Ms. Lambert reported the owner of the property located at 2231 West Road, Monroe Township, was requesting approval to use a blackwater holding tank until such time as the soil conditions were favorable for the completion of the septic system.

Following a discussion of the request, Mr. Cadwallader made a motion to approve a blackwater holding tank variance request for the property located at 2231 West Road, Monroe Township (19-V-09). The motion was seconded by Dr. Miller. The homeowner will be given a letter indicating the terms and conditions of the approval, including a reminder that all homeowners must obtain a temporary occupancy from the Building Department before they occupy their new home. Ms. Lambert also stressed that from this date forward the homeowner must attend the Board of Health meeting each month until their system has been installed, inspected and has received a “yellow tag”. In addition, if they are occupying their home, the homeowner must bring a copy of the pump ticket(s) to the meeting to verify the blackwater holding tank is being pumped every month.

**Request to Vary from connection to Public Sewers** - Ms. Lambert presented the variance submitted by the owner of the property located at 5587 Pleasant View, Miami Township. The homeowner

requested approval to vary from the requirement that the property be connected to available public sewers. She reported the owner, Mr. Canfield, stated he was told when he purchased the property in the 1970's that the property could not be connected to the public sewer due to the depth of the sewer line. Ms. Lambert noted there was no documentation of this but due to the lack of accurate records from approximately 20 years ago, she had no reason to doubt the information Mr. Canfield provided. She informed the Board that the existing system had been inspected and there was no public health nuisance on the property. Staff recommended the variance be approved with contingencies on the status of the septic system and ownership.

Following a discussion of the variance request and accompanying documentation, Dr. Rickabaugh made a motion to approve the variance request for the property located at 5587 Pleasant View, Miami Township (20-V-09), granting an extension to the requirement the property be connected to the available public sewers until such time as the existing system malfunctions or ownership of the property changes. If either of these situations occur, the requirement to connect to public sewers will be reinstated immediately. Approval was also contingent on the homeowner's agreement to all terms and conditions stipulated by the Health District. The motion was seconded by Mr. Crum. The vote was all aye, motion carried.

**Two Residences with Two Septic Systems on One Parcel** - Ms. Lambert presented the variance submitted for the property located at 1909 SR 232, Monroe Township. The homeowner requested approval for two residences, each with its own septic system, to be located on the same parcel. Ms. Lambert noted this was an existing situation which staff identified during a loan inspection. She related that both systems were functioning properly and no nuisances were found.

Following a review of the variance request and accompanying documentation, Mr. Crum made a motion to approve the variance request for 1909 SR 232, Monroe Township (1-V-10) allowing the existing situation of two residences, each with a separate household sewage disposal system, to be located on one parcel. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

**Isolation Distance Request (Tabled at December 2009 Meeting)** – Ms. Lambert presented the variance submitted by the owner of the property located at 1896 Seven Lands Drive, Goshen Township, which was tabled by the Board at the December 2009 meeting. At the December meeting the Board had recommended that Mr. Smith bring drawings of the proposed sunroom adjustments to the January meeting for their review prior to a final decision being made on the variance request.

Mr. Smith was present and requested an additional extension of one month for his variance request. He stated he had been extremely busy with his construction business and had not had time to put together the drawings for the proposed adjustments to his sunroom.

Mr. Crum made a motion to table the variance request for 1896 Seven Lands Drive, Goshen Township, until the February 2010 Board Meeting. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

**New Business:**

**1. Personnel Issues** – Ms. Lambert reported there were no personnel issues to be considered.

**2. 1<sup>st</sup> Reading of Resolution Establishing a Fee for Plumbing Permit Extensions** - Ms. Lambert stated that as discussed by the Board at the December meeting, a resolution had been prepared to establish a fee of \$45 for plumbing permit extensions. She conducted the 1<sup>st</sup> reading of the resolution establishing a fee for permit extensions when work is delayed or suspended for more than six months pursuant to Ohio Administrative Code Section 4101:3-1-01; Section 101.3 and 4101:1-1-01; Section 105.4. Ms. Lambert noted that the proposed resolution would be posted on the Health District's website for public review and comment.

**3. Sick Leave Utilization Reward Program for 2009-2010** – Ms. Lambert reported that 15 employees were eligible for the annual sick leave reward program bonuses, representing a total of \$4,560 to be paid to staff for good attendance. She related that the program is a relatively inexpensive way to recognize employees for their dedication and contributions without penalizing the employees who have legitimate illness-related absences. Ms. Lambert noted the program was reinstated on a yearly basis and requested the Board approve continuing the program for 2010.

Mr. Cadwallader made a motion to approve continuing the Health District's Sick Leave Utilization Reward Program for 2010. The motion was seconded by Dr. Miller. The vote was all aye, motion carried.

**4. Sign State Subsidy Application** - Ms. Lambert reported the Health District's state subsidy application had been submitted electronically on December 22, 2009. She requested the Board approve the application and the signing and submittal of the signature page.

Dr. Rickabaugh made a motion to approve signing and submitting the Board of Health signature page of the state subsidy application. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. Mr. Hansbauer signed the signature page which will be mailed to the Ohio Department of Health. (Attachment #3)

Ms. Lambert informed the Board the Ohio Department of Health had decided to reduce their General Revenue Fund expenditures by further reducing the subsidies received by health districts. She noted Clermont County will receive a 30% reduction which is approximately \$15,000 less in subsidy money. The estimated amount the Health District will receive of \$35,000 relates to 17.5 cents per capita. Ms. Lambert reported that prior to this newest reduction, Ohio was the 5<sup>th</sup> worst state for funding public health.

**5. 1<sup>st</sup> Reading of Resolution Adding Bond Language to Plumbing Regulation** - Ms. Lambert informed the Board that as a result of call from an insurance agent it was discovered that bonding language for plumber registration had not been incorporated into Plumbing Regulation 420 – the language still existed in a separate resolution. She stated the resolution and accompanying revised plumbing regulation being presented simply put everything in one place and did not change the existing bonding policy for plumbing

Ms. Lambert conducted the 1<sup>st</sup> reading of the resolution revising Regulation 420-01 to clarify registration and bonding requirements of persons engaged in the plumbing business. She noted that the proposed resolution would be posted on the Health District's website for public review and comment.

**6. Ohio Association of Boards of Health** – Ms. Lambert stated she had received a membership form from the Ohio Association of Boards of Health and requested the Board's input on joining the association.

Following a discussion of the issue, it was the consensus of the Board to decline membership to the Ohio Association of Boards of Health at this time.

**7. Agreement for Contract Services with Recovery Center** – Ms. Lambert presented the yearly renewal agreement which provides for TB testing for Recovery Center clients and staff.

Mr. Crum made a motion to enter into the Agreement for Contract Services with the Clermont Recovery Center and to grant approval for the Health Commissioner to sign the agreement. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried. (Attachment # 4)

**Approval of Minutes** - Mr. Hansbauer asked if there were any additions or corrections to the minutes of the December Board of Health Meeting. There were no additions or corrections.

Mr. Cadwallader made a motion to approve the minutes of the December 9, 2009, Board of Health meeting. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

**Payment of Bills** – Ms. Lambert presented the Health District's bills for consideration. Following the Board's review, Dr. Rickabaugh made a motion to pay the bills as presented. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. (Attachment #5)

**Additional Appropriation/Amended Certificate – Infrastructure Fund** – Dr. Rickabaugh made a motion to approve the additional appropriation and amended certificate for the Infrastructure Fund as listed on Attachment #6. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried. (Attachment #6)

## **OLD BUSINESS**

**1. Public Health Nuisances/Code Violations-** Ms. Lambert presented the addresses of 9 properties to be considered as public health nuisances/code violations.

Following a review of the files, Dr. Miller made a motion to declare the properties listed on Attachment #7 public health nuisances/code violations and if corrections are not made within the allotted time, to refer the cases to the Health District's legal counsel for appropriate action. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. (Attachment #7)

**2. Update on H1N1 Activities** – Ms. Lambert informed the Board the Health District’s H1N1 activities have slowed down. All school-based vaccination clinics have been completed and vaccinations are being provided in-house by appointment at the Nursing Division office. Additional clinics are scheduled in January focusing on senior citizens. A clinic held at Eastgate Village on January 12<sup>th</sup> had approximately 100 attendees and clinics targeting seniors are scheduled in Miami Township and Bethel. Ms. Lambert reported, to date, the Health District had administered approximately 23,800 doses of vaccine. She noted that Ohio Department of Health would be coming out of formal response to H1N1 by the end of the week and the Health District would likely do the same by the end of January. She stated the Health District will be taking vaccine back from local providers who do not have adequate room to store the vaccine and unless interest in receiving vaccine increases dramatically, it was likely the Health District will need to dispose of vaccine after it expires. Procedures for vaccine disposal will come from ODH.

**Other Information** – Ms. Lambert stated she wanted to make the Board aware of the Wang Dang Doodle Festival which was held in Stonelick Township in October, 2009. The event was described as a mini-Woodstock with nearly 1,000 participants. She noted the October event was held without anyone obtaining the necessary permits or licenses. Ms. Lambert reported that Stonelick Township and county agencies are working together to try and make sure festival promoters take all required steps to ensure the health and safety of event participants and minimize impact on surrounding properties.

**ADJOURNMENT**

Dr. Miller made a motion to adjourn the meeting at 8:02 p.m. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

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JAMES HANSBAUER, PRESIDENT

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ANDREW CRUM, V-PRESIDENT

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DR. WILLIAM MILLER

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LARRY CADWALLADER

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DR. JANET RICKABAUGH

Respectfully Submitted

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