Clermont County General Health District
Board of Health Meeting

A special meeting of the Clermont County Board of Health was held on June 22, 2011. James Hansbauer, President, called the meeting to order at 3:00 p.m. Mr. Hansbauer let the board members and guests in the Pledge of Allegiance.

Roll Call: James Hansbauer, present
Andrew Crum, present
Janet Rickabaugh, present
Dr. Joseph Khan, absent
Larry Cadwallader, present

Others present included: Marty Lambert, Health Commissioner; Elizabeth Mason, Assistant Prosecuting Attorney and Donna Hart, Fiscal Officer.

1. Personnel – Disciplinary Action Concerning Melissa Jones, Administrative Secretary II

Ms. Mason distributed copies of the Agreement and General Release signed by Melissa Jones and the Civil Service Order of Removal to the Board for their review. She noted the Agreement and General Release signed by Ms. Jones included her agreement to waive a hearing, agreement to waive her right to appeal and agreement to waive future litigation rights. She related the document also included a schedule for repayment of funds. Ms. Mason stated the Civil Service Order of Removal would go into Ms. Jones' personnel records with the State and was the document that would normally start the 10 day appeal time for termination which Ms. Jones had waived.

Mr. Crum asked if the Agreement and General Release included a waiver of unemployment. Ms. Mason related that it did not but appropriate documentation would be submitted with any unemployment claim received by the Health District for Ms. Jones.

Ms. Lambert requested the Board take action on the Agreement and General Release.

Dr. Rickabaugh made a motion to approve Mr. Hansbauer signing the Agreement and General Release for Melissa Jones, Administrative Secretary II, on behalf of the Board of Health. The motion was seconded by Mr. Cadwallader. The vote was ~~all aye, motion carried~~ as follows: (Attachment #1) JHH
Janet Rickabaugh - aye, Larry Cadwallader - aye, Andrew Crum - Nay, James Hansbauer - Aye
the motion carried.

Mr. Crum made a motion to terminate Melissa Jones, Administrative Secretary II, for malfeasance in the performance of duties as Registrar of Vital Statistics, effective June 22, 2011. The motion was seconded by Dr. Rickabaugh. The vote was ~~all aye, motion carried~~ as follows: JHH
Janet Rickabaugh – aye, Larry Cadwallader - aye, Andrew Crum - ~~Nay~~ Aye, James Hansbauer - Aye
the motion carried.

The Board members each signed the Civil Service Order of Removal. (Attachment #2)

Adjournment

Mr. Crum made a motion to adjourn the meeting at 3:12 p.m. The motion was seconded by Mr. Crum. The vote was all aye, motion carried.

James Hansbauer, President

Andrew Crum, Vice-President

Dr. Joseph Khan

Dr. Janet Rickabaugh

Larry Cadwallader

Respectfully Submitted