

**Clermont County General Health District
Board of Health Meeting**

The monthly meeting of the Clermont County Board of Health was held on June 11, 2008. James Hansbauer, President, called the meeting to order at 7:30 p.m. Mr. Hansbauer led the Board members and guests in the Pledge of Allegiance.

Roll call: James Hansbauer, present Dr. William Miller, present
 Dr. Janet Rickabaugh, present Andrew Crum, present
 Larry Cadwallader, present

Others present included: Marty Lambert, Health Commissioner; Julianne Nesbit, Assistant Health Commissioner; Dr. James Kaya, Medical Director; Rob Perry, Director of Environmental Health; Kevin Jester, Director of Plumbing; Robert Wildey, Director of Water & Waste; Deena Elliott, Director of Nursing; Donna Hart, Administrative Assistant; and others as listed on Attachment #1. (Attachment #1)

HSTS Variance for Experimental Systems - Ms. Lambert presented the experimental household sewage system variance requests submitted for 3 new Glendon installations and 4 existing Glendon installations for properties located at:

1. 2526 Ireton Trees, Washington Township (8-V-08)
2. 616 B Ibold Road, Miami Township (7-V-08)
3. 702 Milford Hills Drive, Miami Township (14-V-08)
4. 5810 Price Road, Miami Township (10-V-08)
5. 5939 Price Road, Miami Township (11-V-08)
6. 1317 Bethel New Richmond, Ohio Township (12-V-08)
7. 1767 Fox Tail Chase, Monroe Township (13-V-08)

Following a review of the variances, Dr. Rickabaugh made a motion to approve experimental system requests as presented, contingent on the homeowners' agreement to all terms and conditions specified by the Health District. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

Blackwater Holding Tank Request & Extensions - (#1, 2, 3 & 4) - Ms. Lambert noted that paperwork for homeowners # 2, 3, & 4 was in order and recommended the Board approve the blackwater holding tank renewal requests for:

- 1) ~~Brunk, 2238 Clermont Meadows, Monroe Township (142-V-06)~~
- 2) Callahan - 6897 Goshen Road, Goshen Township (31-V-03)
- 3) Donaldson - 1196 Mystic Woods Drive, Pierce Township (1-V-08).
- 4) Fischer – 2942 S. Bantam, Tate Township (6-V-08)

Mr. Crum made a motion to grant a 1 month extension for the blackwater holding tank renewals #2, 3 & 4. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. The homeowners will receive a letter indicating the terms and conditions of the variance renewals.

Isolation Distance Variance Request - Ms. Lambert presented the variance request submitted by the owner of the property located at 7051 Hill Station, Goshen Township. The owner requested to vary from the 10 ft. isolation distance requirement for a proposed room expansion. The proposed expansion would be approximately 5 ft. from a portion of the existing household sewage treatment system.

Following a review of the request and supporting documentation, Dr. Miller made a motion to approve the request to vary from the 10 ft isolation distance requirement in the Clermont County Sewage Regulation 415-06-K for the proposed room expansion at 7051 Hill Station, Goshen Township (9-V-08), contingent on the homeowner's agreement to all terms and conditions stipulated by the Health District. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

Proposal to Reinstate Variance - Ms. Lambert reported that following the Board's action at the May 2008, Board of Health meeting to revoke the variance for the Stanfield property at 3233 Cole Road, Pierce Township, Mr. Stanfield stopped in at the Health District office to explain his circumstances. She stated that Mr. Stanfield reported he had been dealing with a serious illness in his family and had not been able to get his property on the market. He indicated he would likely be able to put the property on the market later in 2008 and asked if the Board would consider reinstating his variance with the same conditions as required by the original variance. Ms. Lambert noted that the Health District's primary goal was to be sure a new owner was aware of the conditions being required by the Health District and Mr. Stanfield was willing to do what was required in the original variance.

Following consideration of Mr. Stanfield's request, Mr. Cadwallader made a motion to approve reinstating the variance for 3233 Cole Road, Pierce Township, including the original conditions of: 1) two of the structures would remain unoccupied; and 2) the Health District would receive a copy of the signed disclosure statement giving notice to a potential buyer of the status of the household sewage treatment system, including the requirement that a separate sewage treatment system would be installed for each structure or two of the structures would be permanently disconnected from the existing system with the disclosure statement being provided to the Health District by December, 2008. The motion was seconded by Dr. Miller. The vote was all aye, motion carried.

New Business

1. Personnel Issues

a) Resignation of Phil Murdock, Environmental Health Sanitarian – Ms. Lambert informed the Board that Phil Murdock, Environmental Health Sanitarian, had submitted his resignation, effective June 27, 2008. She requested the Board accept his resignation.

Dr. Rickabaugh made a motion to accept the resignation of Phil Murdock, effective June 27, 2008. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. (Attachment #2)

b) Approval to Advertise for Replacement Sanitarian – Ms. Lambert requested the Board approve advertising for a sanitarian to replace Mr. Murdock.

Dr. Miller made a motion to approve advertising for the open sanitarian position. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

c) Approval to Rehire Retiring Employee – Ms. Lambert informed the Board that Peachie Glassmeyer, Public Health Nurse, had submitted her formal notice of retirement, effective July 1, 2008. She requested the Board consider rehiring Ms. Glassmeyer to fill the part-time seasonal nurse/health education position, effective September 2, 2008.

Dr. Rickabaugh made a motion to rehire retiring Health District employee, Peachie Glassmeyer, to the part-time seasonal position of nurse/health educator, effective September 2, 2008. The motion was seconded by Mr. Crum. The vote was all aye, motion carried.

Ms. Lambert informed the Board she would proceed with the steps necessary to rehire a retired employee. A notice will be placed in the Clermont Sun announcing Ms. Glassmeyer's retirement, her action to seek employment with the Health District, and the date and time of the public meeting to be held at the August Board of Health meeting to discuss the issue.

2. Recommendation on Replacement of Wrecked Vehicle – Ms. Lambert informed the Board that Phil Murdock, Environmental Health Sanitarian, had been involved in an auto accident on May 21, 2008. His vehicle was hit from behind on SR 32 near the Eastgate area. She related that Mr. Murdock was not injured and was not at fault in the accident. However, the driver who caused the accident did not have any insurance. The insurance company declared the 2001 Malibu Mr. Murdock was driving a total loss but the payment for the vehicle will not be enough to cover the cost of a replacement. Ms. Lambert recommended the money the Health District receives for the vehicle be held until the state's auto bid list is available in the fall. She stated that hopefully by then the Health District would have funds available to purchase a replacement vehicle. Ms. Lambert noted that in the meantime, a Health District back-up vehicle would be used by the inspectors. The issue of purchasing a used vehicle was briefly discussed.

It was the consensus of the Board to wait until later in the year to consider the purchase of a replacement vehicle. Ms. Lambert also noted that the insurance company would provide forms to be submitted to the Ohio Department of Motor Vehicles concerning the at-fault driver's lack of insurance which would be aimed at action against his license.

3. 3rd Reading of Resolution Adopting Revised Plumbing Regulation 420-1 – Ms. Lambert conducted the third reading of the resolution revising Regulation 10-07 which clarifies registration requirements of persons engaged in the plumbing business and renumbers the regulation to correspond to the Health District's revised 2008 numbering sequence. She noted that, to date, the Health District has received no comments on the proposed revisions.

4. Adoption of Resolution 8-08 - Dr. Rickabaugh made a motion to adopt Resolution 8-08 revising Regulation 10-07 to clarify registration requirement of person engaged in the plumbing business and renumbering the regulation to correspond to the Health District's revised 2008 numbering sequence. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. (Attachment #3)

5. Selection of Dates for Special Meetings to Hear Smoke-free Workplace Reviews – Ms. Lambert reported that it had been discussed at the special meeting held on June 3rd that it may be helpful to both the Board and staff to have dates pre-set for quarterly special meetings to hear smoke-free administrative reviews. This would allow staff to inform an owner of the date of their review at the time it was requested and provide time for the owner to come to a regular Board meeting to request an extension if they wanted or needed additional time.

The Board discussed the issue and selected Wednesday, September 24, 2008, at 9:30 a.m., and Wednesday, December 3, 2008, at 9:30 a.m., as the quarterly special session dates to conduct smoke-free workplace administrative reviews if requests for reviews were received. Ms. Lambert noted that public announcements would be made at the appropriate time regarding the special meeting dates. A schedule for quarterly meetings will be reevaluated in 2009.

6. Approval to Sign Help-Me-Grow Contract – Ms. Lambert presented the Help-Me-Grow contract with MRDD to provide newborn and outreach home visits. She noted that the \$73,000 contract runs from July 1, 2008, through June 30, 2009.

Mr. Crum made a motion to grant approval for the Health Commissioner to sign the 2008-2009 Help Me Grow contract with MRDD. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. (Attachment #4)

7. Approval to Sign MOU with Family & Children First – Ms. Lambert presented the Memorandum of Understanding with Family & Children First. She noted that for many years the Health District had contributed a nominal amount to this important and successful collaboration which benefits Clermont County families.

Dr. Miller made a motion to grant approval for the Health Commissioner to sign the 2009 Memorandum of Understanding, for the amount of \$1750, with Family and Children First. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. (Attachment #5)

8. Approval of Data Use and Service Agreement with University of Pittsburgh - Ms. Lambert stated that ODH is contracting directly with the University of Pittsburgh to provide the program which monitors over-the-counter drug sales. This monitoring provides early detection and awareness of local health events. Although ODH is paying for the service, each county must accept responsibility for proper use and security. She noted that the Health District would have four authorized users: Deena Elliott, Julie Bryant, Angela Lipps, and Jackie Lindner.

Mr. Cadwallader made a motion to approve entering into the Data Use and Service Agreement with the University of Pittsburgh. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. (Attachment #6)

Approval of Minutes

Mr. Hansbauer asked if there were any additions or corrections to the minutes of the May Board of Health Meeting. There were no additions or corrections.

Mr. Cadwallader made a motion to approve the minutes of the May 14, 2008, Board of Health meeting. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

Mr. Hansbauer asked if there were any additions or corrections to the minutes of the Special Session of the Board of Health. There were no additions or corrections.

Mr. Crum made a motion to approve the minutes of the June 3, 2008, Special Session of the Board of Health. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

Payment of Bills – Ms. Lambert presented the Health District’s bills for the Board’s consideration. Following the Board’s review, Mr. Crum made a motion to pay the bills as presented. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried. (Attachment #7)

Advancement of Township and Village Monies - Mr. Cadwallader made a motion to approve the Health District’s request for an advancement of township and village monies in the amount of \$200,000. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried. (Attachment #8)

OLD BUSINESS

1. Public Health Nuisances- Ms. Lambert presented the addresses of the properties to be considered as public health nuisances.

Following a review of the files, Dr. Miller made a motion to declare the properties listed on Attachment #9 public health nuisances and if corrections are not made within the allotted time, to refer the cases to the Health District’s legal counsel for appropriate action. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. (Attachment #9)

Other Information:

Ms. Lambert presented the note received from Mr. Hamilton thanking the Board and staff for the recognition he received for his years of service on the Board.

Ms. Lambert noted that a privy in Clermont County had been featured in the Enquirer which resulted in a call to the Health District from the Associated Press. She related that this was a situation in which the staff had worked with the owner to resolve the nuisance in a manner which was acceptable to all parties involved.

ADJOURMENT

Dr. Miller made a motion to adjourn the meeting at 8:00 p.m. The motion was seconded by Mr. Crum. The vote was all aye, motion carried.

JAMES HANSBAUER, PRESIDENT

ANDREW CRUM, V-PRESIDENT

DR. WILLIAM MILLER

LARRY CADWALLADER

DR. JANET RICKABAUGH

Respectfully Submitted
