

**Clermont County General Health District
Board of Health Meeting**

The monthly meeting of the Clermont County Board of Health was held on May 14, 2008. James Hansbauer, President, called the meeting to order at 7:30 p.m. Mr. Hansbauer led the Board members and guests in the Pledge of Allegiance.

Roll call: James Hansbauer, present Dr. William Miller, present
 Dr. Janet Rickabaugh, present Andrew Crum, present
 Larry Cadwallader, present

Others present included: Marty Lambert, Health Commissioner; Julianne Nesbit, Assistant Health Commissioner; Dr. James Kaya, Medical Director; Rob Perry, Director of Environmental Health; Kevin Jester, Director of Plumbing; Donna Hart, Administrative Assistant; and others as listed on Attachment #1. (Attachment #1)

Blackwater Holding Tank Request & Extensions - (#1, 2, 3 & 4) - Ms. Lambert noted that all paperwork for homeowners requesting an extension to their blackwater holding tank variance was in order and recommended the Board approve renewal requests for:

- 1) Brunk, 2238 Clermont Meadows, Monroe Township (142-V-06)
- 2) Callahan - 6897 Goshen Road, Goshen Township (31-V-03)
- 3) Donaldson - 1196 Mystic Woods Drive, Pierce Township (1-V-08).
- 4) Fischer – 2942 S. Bantam, Tate Township (6-V-08)

Dr. Rickabaugh made a motion to grant a 1 month extension for the blackwater holding tank renewals #1, 2, 3 & 4. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. The homeowners will receive a letter indicating the terms and conditions of the variance renewals.

Proposal to Revoke Variance - Ms. Lambert reported that David Stanfield, 3233 Cole Road, Pierce Township, had not met the conditions of the variance the Board had granted him in September, 2007. Mr. Stanfield had requested approval for three structures to remain connected to one household sewage treatment system pending sale of the property. He wanted to be able to show a prospective buyer that the plumbing was in working condition in all three structures. The Board granted the variance contingent on two conditions: 1) two of the structures would remain unoccupied; and 2) the Health District would receive a copy of the signed disclosure statement giving notice to a potential buyer of the status of the household sewage treatment system, including the requirement that a separate sewage treatment system would be installed for each structure or two of the structures would be permanently disconnected from the existing system. Ms. Lambert noted that Mr. Stanfield had not responded to a reminder letter which the Health District sent to him in March, 2008.

The Board discussed whether the system could be considered a small flow commercial system but it was the consensus of the Board that the system was truly a household sewage treatment system.

Dr. Miller made a motion to revoke the variance granted to David Stanfield, 3233 Cole Road, Pierce Township (36-V-07) and to proceed with routine and customary action against the owner to obtain compliance for the code violation. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

New Business

2. Clarification of Section 5.1 in Personnel Policy – Ms. Lambert related that it had recently been discovered that the start date for current long-term disability coverage available to staff did not match the Health District’s policy on initial enrollment dates. It is the Health District’s policy that all coverage for benefits available to new employees start on the next billing date after 30 days of employment, with the exception of agency provided life insurance which starts on the first day of employment. She noted the long-term disability policy had a start date as the first day of employment and she had taken action to have the start date corrected. The revised policy specifically lists dental, long-term disability, voluntary vision and voluntary life coverages and health eligible enrollment dates.

Dr. Rickabaugh made a motion to adopt the revisions to Section 5.1 of the Health District’s Personnel Policy which clarify the initial enrollment dates for new employees. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried. (Attachment #2)

3. 2nd Reading of Resolution Adopting Revised Plumbing Regulation 420-1 – Ms. Lambert conducted the second reading of the resolution revising Regulation 10-07 which clarifies registration requirements of persons engaged in the plumbing business and renumbers the regulation to correspond to the Health District’s revised 2008 numbering sequence. She noted that, to date, the Health District had not received any comments on the proposed revisions.

4. Approval for Submission of Fund Applications – Ms. Lambert related that the Health District had received information on 4 possible sources of program funding and requested the Board grant approval for submitting applications for these funds.

a) Matter of Balance Training: If received, this program would provide free “train the trainer” training and would correspond with the Health District’s current Fall Prevention Program for senior citizens. Julianne Nesbit, Assistant Health Commissioner, would receive the training.

Mr. Cadwallader made a motion to approve submitting an application for a Health District staff member to receive “Matter of Balance” train-the-trainer training. The motion was seconded by Dr. Miller. The vote was all aye, motion carried.

b) Duke Energy – Immunization Incentives – If approved by the Board, the Health District would apply for \$2,000 in funding to provide incentives, such as outlet covers and other small items, to be distributed to immunization clinic clients.

Dr. Miller made a motion to approve submitting an application for funding to Duke Energy to be used for immunization incentives. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

c) Mental Health & Recovery Board - Ms. Lambert informed the Board that the Health District would like to apply for a mini-grant from the Mental Health & Recovery Board in the amount of \$2,000. The money would be used to supply grab bars to senior citizens participating in the Fall Prevention Program.

Dr. Rickabaugh made a motion to approve the Health District submitting an application for a mini-grant from the Mental Health & Recovery Board. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

d) Healthy Nation Grant – Ms. Lambert stated the Health District would like to submit an application for a “Healthy Nation” grant through the Ohio Department of Health. The focus of the grant would be health issues such as obesity, tobacco use, etc. She noted that if awarded, the Health District would receive up to \$130,000. An individual would be hired to work 100% on the grant, with the job description being very specific to the grant in the event funding was discontinued.

Mr. Cadwallader made a motion to approve the Health District submitting an application for the “Healthy Nation” grant. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

5. Wage Continuation Program – Ms. Lambert informed the Board that the Health District has always been considered part of the overall Clermont County pool for Worker Compensation coverage. This has benefited the Health District since the County received discounts as a result of being in one of the pools made up of larger counties. However, the Bureau of Workers Compensation (BWC) decided to remove larger counties from the pools. In 2008 Clermont County was removed from the pool they had been a part of for many years and the discounts they had been receiving are no longer available.

Ms. Lambert explained that, in an attempt to keep Worker Comp premiums under control, the County Commissioners assumed some of the risk associated with injury claims. The County’s Wage Continuation Program addresses one component of Workers Comp that tends to raise premiums. If a claim goes to BWC for wage loss coverage, BWC automatically assigns a set amount to be placed in reserve to cover potential future costs on the claim and this becomes a part of the claim history for 4 years. The amounts that are held in reserve affect the premiums charged by BWC. Since most Workers Comp claims involve very little time off, the County offers the Wage Continuation Program to an injured worker rather than having the worker apply to BWC for wage loss coverage. The program offers a worker injured on the job 12 weeks of paid leave.

Ms. Lambert noted that although the Health District has had very few Workers Comp claims over the years she felt the Board should consider adopting an approach similar to the county in order to protect the Health District from any major future claims. She stated that any policy proposed for the Health District would limit the amount of time the Health District would pay salary and benefits. After this time the employee would be eligible for BWC wage loss compensation if the injury prevented the return to work. Since most injuries involve only a few days off work, very few Workers Comp claims would result in reserve amounts being set aside by BWC which in turn would result in lower premiums.

Following a discussion of the issue, it was the consensus of the Board for the Health Commissioner to proceed with drafting a Wage Continuation Program for the Health District. Ms. Lambert stated she would base the proposed policy on the County’s program and would have the draft reviewed by

the Prosecutor's Office.

6. Date for Administrative Hearings on Smoking Complaint Fines - Ms. Lambert reported that the Health District currently had two requests for administrative hearings on smoking complaint fines. It was the consensus of the Board that a special meeting be held on Tuesday, June 3, 2008, at 9:30 a.m. in the conference room at Permit Central. Ms. Lambert stated that announcements of the special meeting would be advertised as required.

Approval of Minutes

Mr. Hansbauer asked if there were any additions or corrections to the minutes of the April Board of Health Meeting. There were no additions or corrections.

Mr. Cadwallader made a motion to approve the minutes of the April 9, 2008, Board of Health meeting. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

Payment of Bills – Ms. Lambert presented the Health District's bills for the Board's consideration. Following the Board's review, Mr. Crum made a motion to pay the bills as presented. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried. (Attachment #3)

OLD BUSINESS

1. Public Health Nuisances- Ms. Lambert presented the addresses of the properties to be considered as public health nuisances.

Following a review of the files, Dr. Miller made a motion to declare the properties listed on Attachment #4 public health nuisances and if corrections are not made within the allotted time, to refer the cases to the Health District's legal counsel for appropriate action. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. (Attachment #4)

NEW BUSINESS, continued

1. Personnel Issues

a) Executive Session – At 8:10 p.m., Dr. Miller made a motion to go into Executive Session to discuss personnel issues. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

At 8:20 p.m., Mr. Cadwallader made a motion to return to Regular Session. The motion was seconded by Mr. Crum. The vote was all aye, motion carried.

No formal action was taken regarding personnel issues discussed in Executive Session.

b) Creation of Part-time Health Educator Position - Ms. Lambert requested the Board consider creating a part-time, seasonal Nurse/Health Educator position in the Nursing Division.

Dr. Rickabaugh made a motion to create a part-time, seasonal Nurse/Health Educator position for the Health District. The motion was seconded by Mr. Crum. The vote was all aye, motion carried.

Other Information:

Ms. Lambert informed the Board that the audit was nearly completed and a copy of the 2007 unaudited financial statement was included in their meeting packets. The final audited financial report should be completed by June.

Ms. Lambert noted that the Health District's low-cost rabies clinic would be held on Saturday, May 17th at the Clermont County fairgrounds. Veterinary services are being provided by the Family Animal Hospital of Batavia and the cost for the rabies vaccination will be \$5.00 per animal.

Mr. Cadwallader asked if the Health District had received a reply on its request to use the Presby Pipe system. He stated he had spoken with a person from Lucas County who reported some issues with the system. Ms. Lambert related she would ask Robert Wildey to contact Lucas County and find out what, if any, issues they were seeing with the system.

ADJOURMENT

Dr. Miller made a motion to adjourn the meeting at 8:25 p.m. The motion was seconded by Dr. Rickabaugh. The vote was all aye, motion carried.

JAMES HANSBAUER, PRESIDENT

ANDREW CRUM, V-PRESIDENT

DR. WILLIAM MILLER

LARRY CADWALLADER

DR. JANET RICKABAUGH

Respectfully Submitted
