

Mr. Crum made a motion to grant a 1 month extension for the blackwater holding tank renewals #1, 3, 4, 5, 7, 8 & 9. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. The homeowners will receive a letter indicating the terms and conditions of the variance renewals.

Variance for Distance from Limiting Layer (#14) - Ms. Lambert presented the variance submitted by West Union Properties for the property located at 2300 Wilshire Circle, Stonelick Township (2-V-07). She related that the State's new sewage rules require a minimum of 12 inches between the surface of the ground and the first limiting layer of soil. Ms. Lambert noted that while the new sewage rules eliminated the need for the standard experimental system variance, the "limiting layer" variance will likely become the new normal variance being requested by property owners since a large amount of Clermont County soils fall into this category.

Following a review of the variance, Mr. Cadwallader made a motion to approve the distance from limiting layer request for the property located at 2300 Wilshire Circle, Stonelick Township (2-V-07), contingent on the homeowners' agreement to all terms and conditions specified by the Health District. The motion was seconded by Mr. Crum. The vote was all aye, motion carried.

NEW BUSINESS.

1. Rescind Resolution 11-06 - Ms. Lambert informed the Board following the December meeting it had been determined that proper written notification had not been given to the entities effected by Resolution 11-06 and requested they rescind the resolution. The license fees impacted by Resolution 11-06 included public swimming pools and spas, individual special use pools, school swimming pools, recreational vehicle parks, recreation camps, combined park camps, temporary park camps, tattoo operations, body piercing operations and combined tattoo body piercing operations. She noted that written notification had been mailed to each facility and the resolution would be brought back to the Board for final action in February.

Mr. Cadwallader made a motion to rescind Resolution 11-06. The motion was seconded by Mr. Hamilton. The vote was all aye, motion carried. (Attachment #2)

2. Personnel Issues –

a) Resignation of Steve Aragon, Emergency Response Coordinator - Ms. Lambert informed the Board that Steve Aragon had submitted his resignation, effective January 5, 2007. She requested the Board accept Mr. Aragon's resignation.

Mr. Hamilton made a motion to accept the resignation of Steve Aragon, Emergency Response Coordinator, effective January 5, 2007. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. (Attachment #3)

b) Approval or Health Commissioner to Accept Personnel Resignations – Ms. Lambert requested the Board grant approval to the Health Commissioner to accept personnel resignations when they are submitted.

January 10, 2007

Dr. Miller made a motion to grant approval for the Health Commissioner to accept personnel resignations when submitted. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

c) Approval to Fill Vacant Emergency Response Coordinator – Ms. Lambert stated that due to the numerous upcoming activities involving emergency planning, it was very important to be able to select and fill the open position as quickly as possible. She requested the Board grant approval to present an offer to and fill the position with the best candidate.

Mr. Crum made a motion to grant approval for the Health Commissioner to fill the vacant Emergency Response Coordinator with the best candidate. The motion was seconded by Dr. Miller. The vote was all aye, motion carried.

3. Approval to Sign Contract with Hamilton County for Cities Readiness Initiative – Ms. Lambert requested approval to enter into an agreement with Hamilton County to provide funds for the Health District to continue collaborative efforts with other counties in the region to develop a plan to provide mass prophylaxis to the entire population of the area within 48 hours of an event. The Health District will receive \$38,000 under this agreement.

Dr. Miller made a motion to grant approval for the Health Commissioner to sign the agreement with Hamilton County General Health District for the Cities Readiness Initiative. The motion was seconded by Mr. Hamilton. The vote was all aye, motion carried. (Attachment #4)

4. Refreshments for Installer Meetings – Ms. Lambert requested the Board approve refreshments for the installer meetings which will be held on February 21 and 22, 2007. She related that since the meetings are generally held at 6:00 to 9:00 p.m., which puts the installers at the meeting during dinner time, the Health District feels compelled to provide refreshments.

Mr. Crum made a motion to approve refreshments for the February 21st and 22nd installer meetings and all future installer meetings. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

5. Sign State Subsidy - Ms. Lambert reported that the State Subsidy application had been submitted electronically on December 23, 2006. She requested the Board sign the signature page which will be submitted to the State.

Mr. Cadwallader made a motion for the President of the Board of Health to sign the State Subsidy application. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. (Attachment #5)

6. Septic Rehab Committee Member – Ms. Lambert requested the Board appoint one of its members to serve on the 2007 Septic Rehab Committee. She noted that the Health District would have approximately \$125,000 available to assist homeowners in repairing or replacing their sewage systems

or connecting to public sewers. Ms. Lambert stated that Mr. Hamilton had served on the committee for

Dr. Miller made a motion to appoint Carlos Hamilton to the Septic Rehab Committee if he was willing to serve again. The motion was seconded by Mr. Cadwallader.

Mr. Hamilton stated he felt another Board member should have the opportunity to serve on the Septic Rehab Committee and made a motion to appoint Larry Cadwallader to the Septic Rehab Committee. The motion was seconded by Mr. Crum.

Following a discussion of the committee duties and responsibilities, the vote was all aye that Mr. Cadwallader serve as the Board of Health representative on the Septic Rehab Committee.

7. Sick Leave Usage for 2006 – Ms. Lambert reported that 14 employees qualified for the low sick leave usage bonuses for 2006. Six employees qualified for a \$400 bonus, 3 employees qualified for a \$200 bonus, 4 employees qualified for a \$100 bonus and 1 part-time employee qualified for a \$240 bonus.

8. Approval to Continue Sick Leave Usage Reward Program for 2007 – Ms. Lambert reported that the employees like the Sick Leave Usage Reward Program since it offers rewards to those that are at work and do not use sick leave but at the same time does not punish those who must use sick leave for themselves or family. She requested the Board approve continuing the program for 2007.

Dr. Miller made a motion to continue the Low Sick Leave Usage Incentive Program for 2007. The motion was seconded by Mr. Hamilton. The vote was all aye, motion carried.

9. Vehicle Purchase for 2007 - Ms. Lambert stated that she was recommending the Health District purchase one new vehicle for 2007, a truck to be assigned to Ted Foster in the Plumbing Division. She noted that a full-size truck with a towing package was selected since it could be used as a back-up vehicle for towing the emergency response trailers. Ms. Lambert stated that the vehicle specifications on the State's bid list were reviewed and compared and a Dodge Ram at a cost of \$16,876 was selected as the recommended vehicle for the Health District to purchase.

Following a discussion of the proposed vehicle purchase, the Board requested the staff investigate the possibility of obtaining a vehicle with a larger motor from a local dealer at a price comparable to the vehicle on the State's bid list. Information will be brought back to the Board at the February meeting.

10. Approval to Apply for OEEF Grant to Support Remediation Development Efforts -
Ms. Lambert requested the Board approve applying for a grant from the Ohio Environmental Education Fund to provide funding for educational efforts directed toward homeowners and installers regarding the Health District's sewage system remediation process. She stated that the phased approach to addressing failing systems will be of help to homeowners but will require a great deal of effort in educating homeowners and installers as well as regulators on how the Sewage Nuisance Abatement Remediation

Program (SNARP) works. The Health District would request \$50,000 over a 30 month period to fund the education activities.

Mr. Hamilton made a motion to grant approval for the Health District to apply for OEEF grant funds to support the remediation development efforts. The motion was seconded by Mr. Crum. The vote was all aye, motion carried.

11. Resolution for Permanent Transfer of Funds from 708 to 725 – Ms. Lambert requested the Board adopt Resolution 1-07 approving the permanent transfer of funds to the newly created sewage fund - #725. She stated that, as required by the new sewage rules that went into effect 1/01/07, all sewage related fees will be deposited into this account and all sewage related charges will be paid out of this account. However, in order to accomplish this, a permanent transfer of cash must be made to provide starting funds. Ms. Lambert noted that the proposed \$80,000 transfer was the approximate amount of receipts for sewage activities during December, 2006.

Mr. Crum made a motion to adopt Resolution 1-07 authorizing the permanent transfer of funds in the amount of \$80,000 from the Environmental Health Fund (708) to the Sewage Program Fund (725). The motion as seconded by Mr. Cadwallader. The vote was all aye, motion carried. (Attachment #6)

12. Agreement with Clermont Recovery Center to Provide TB Services - Ms. Lambert presented the renewal agreement with the Clermont Recovery Center noting that the Health District has contracted to provide TB testing services and education programs to the agency for many years. She requested approval to sign the renewal agreement.

Dr. Miller made a motion to grant approval for the Health Commissioner to sign the renewal agreement with the Clermont Recovery Center for TB services to be provided by the Health District for the term of January 1, 2007 through December 31, 2007. The motion was seconded by Mr. Hamilton. The vote was all aye, motion carried. (Attachment #7)

Approval of Minutes

Mr. Hansbauer asked if there were any additions or corrections to the minutes of the December Board of Health Meeting. There were no additions or corrections.

Mr. Hamilton made a motion to approve the minutes of the December 13, 2006, Board of Health meeting. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried.

Payment of Bills - Following a review of the bills listed on the summary sheet, Mr. Crum made a motion to pay the bills as presented. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion carried. (Attachment #8)

Advancement of Township and Village Monies – Mr. Hamilton made a motion to request an advancement of township and village monies in the amount of \$200,000. The motion was seconded by Mr. Crum. The vote was all aye, motion carried. (Attachment #9)

Amended Certificate/Additional Appropriation for Sewage Program Fund – Mr. Hamilton made a motion to approve an amended certificate and additional appropriation for the Sewage Program Fund in the amount of \$80,000. The motion was seconded by Mr. Cadwallader. The vote was all aye, motion

Old Business

1. Public Health Nuisances- Ms. Lambert presented the addresses of the properties to be considered as public health nuisances.

Following a review of the files, Mr. Crum made a motion to declare the properties listed on Attachment #11 public health nuisances and if corrections are not made within the allotted time frame to refer the cases to the Health District's legal counsel for appropriate action. The motion was seconded by Dr. Miller. The vote was all aye, motion carried. (Attachment #11)

2. Code Violations - Ms. Lambert presented the address of the property to be considered in violation of code.

Following a review of the file, Dr. Miller made a motion to declare the property listed on Attachment #12 in violation of code and if corrections are not made within the allotted time frame to refer the case to the Health District's legal counsel for appropriate action. The motion was seconded by Mr. Hamilton. The vote was all aye, motion carried. (Attachment #12)

Other Information -

a) Ms. Lambert informed the Board she and Ray Sebastian, Chief Building Official, had scheduled a meeting with the Prosecutor's Office to discuss avenues to obtain action on Building Department and Health District environmental issues.

b) Ms. Lambert reported that the Greenacres Manufactured Home Park trial was scheduled for Tuesday, January 16th.

c) Ms. Lambert reported that due to increased production by the drug companies and the early, plentiful supply of flu vaccine at places such as Kroger and CVS, the Health District did not administer as many flu shots as anticipated. As a result, the Health District has approximately 400 doses of flu vaccine that will need to be destroyed if not used this flu season. She related that rather than throw the vaccine away, the Nursing Division would be offering free flu shots to anyone who would still like to get one. Shots will be given by appointment at the Nursing Division office. Information will be posted on the Health District's website and a modest PR campaign will be conducted to get the word out to the public. Ms. Lambert noted that next year the staff would be reassessing the Health District's target populations before vaccine orders were placed.

ADJOURNMENT

Dr. Miller made a motion to adjourn the meeting at 8:15 p.m. The motion was seconded by Mr. Crum. The vote was all aye, motion carried.

JAMES HANSBAUER, PRESIDENT

CARLOS HAMILTON, V-PRESIDENT

DR. WILLIAM MILLER

ANDREW CRUM

LARRY CADWALLADER

Respectfully Submitted
