

## **TITLE VI - CIVIL RIGHTS ACT OF 1964**

### **TITLE VI COMPLIANCE STATEMENT:**

The Clermont County General Health District will operate in accordance with Title VI of the Civil Rights Act of 1964 in that no person, on the grounds of race, color or national origin, shall be excluded from participation, denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which this agency receives federal financial assistance.

### **COMPLAINT PROCEDURE:**

This complaint procedure is intended for eligible service recipients from this agency who may wish to allege they have been excluded from participation in, denied the benefits, or otherwise subjected to discrimination under any program or activity for which the agency receives federal financial assistance.

Complaints must indicate the type of discrimination, place of alleged discrimination, and any other applicable date, either orally or in writing. The complaint procedure that shall be used in cases of alleged discrimination is as follow:

**STEP 1:** The person suffering the alleged discrimination shall report the alleged discriminatory activity to the designated agency staff person at the agency where the alleged discrimination took place.

**STEP 2:** If it cannot be resolved verbally at Step 1, a written complaint form shall be completed and forwarded by the designated person to his/her program coordinator or director within five (5) working days.

**STEP 3:** If satisfaction is not achieved at Step 2, the complaint form shall be forwarded by coordinator to the director of this agency within five (5) working days.

**STEP 4:** If satisfaction is not achieved in Step 3, the agency director shall bring the complaint before the agency governing board within a period of ten (10) working days.

**STEP 5:** If satisfaction is not achieved by the complainant in Step 4, the complaint form and a summary of all actions taken locally shall be referred to the appropriate funding source within fifteen (15) working days.

**TITLE VI COMPLIANCE STATEMENT:**

**The Clermont county General Health District** will not discriminate against any employee or applicant for employment because of **RACE, COLOR, RELIGION, CREED, SEX, AGE, NATIONAL ORIGIN, HANDICAP, OR POLITICAL AFFILIATION**. This agency will take affirmative action to ensure that applicants are employed and that employees are treated without regard to their **RACE, COLOR, RELIGION, CREED, SEX, AGE, NATIONAL ORIGIN, HANDICAP, OR POLITICAL AFFILIATION**. Such action shall include, but not be limited to, employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, and selections for training.

**SECTION 504 OF THE REHABILITATION O ACT OF 1973, AS AMENDED, COMPLIANCE STATEMENT:**

**The Clermont County General Health District** will operate in accordance with Section 504 of the Rehabilitation Act of 1973, as amended, prohibiting discrimination against persons with disabilities in employment, services, participation and access to all programs receiving federal financial assistance. Reasonable accommodations will be made to enable employment of qualified persons with disabilities, such as making facilities accessible, modifying equipment, providing readers, and use of job restructuring, part time for modified work schedules, and auxiliary aids for persons with hearing impairment.